

# Foreign Trade University

## International Student Guideline

### Academic year 2023 - 2024

<b>Name of the University</b>	<b>FOREIGN TRADE UNIVERSITY</b>
<b>Website of the University</b>	<a href="http://ftu.edu.vn/">http://ftu.edu.vn/</a> <a href="http://english.ftu.edu.vn/">http://english.ftu.edu.vn/</a>
<b>President</b>	Assoc. Prof. Dr. BUI ANH TUAN

#### FTU International Office - FIO

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#### Contacts

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#### ACADEMIC CALENDAR – AY 2023- 2024

	Fall Semester 2023	Spring Semester 2024
<b>Nomination Deadline</b>	19 May 2023	20 October 2023
<b>Application deadline</b>	31 May 2023	31 October 2023
<b>Arrival period in Vietnam</b>	Beginning of August 2023	Beginning of January 2023
<b>Orientation day</b>	01 August 2023 (tentatively)	02 January 2024 (tentatively)
<b>Lecture Commencement</b>	August 2023 (tentatively 07 August 2023)	January 2024 (tentatively 08 January 2024)
<b>Class ends</b>	End of January 2024 (examination included)	End of July 2024 (examinations included)

**ACADEMIC INFORMATION – HEADQUARTER IN HANOI**

**1. Undergraduate Training Programs (taught in English)**

**ECONOMICS**

- International Business Economics – High quality Program
- International Business Economics – Advanced Program

**INTERNATIONAL ECONOMICS**

- International Economics – High quality Program

**INTERNATIONAL BUSINESS**

- International Business – High quality Program
- Japanese International Business – High quality Program
- Logistics & Supply Chain Management - High quality Program

**BUSINESS ADMINISTRATION**

- International Business Management – High quality Program
- International Business Management – Advanced Program

**HOTEL MANAGEMENT**

- Hotel Management – High quality Program

**BANKING & FINANCE**

- International Finance & Banking – High quality Program
- Banking & Finance – Advanced Program

**ACCOUNTING**

- ACCA – Oriented Accounting and Auditing – High quality Program

**LAW**

- International Business Law – High quality Program

**2. Graduate Training Programs (taught in English)**

**Master**

- Master of Business Administration with degree granted by University of Sunderland
- Master in International Economics
- Master of International Trade Policy and Law
- Master of Finance – Treasury with University of Rennes 1

**3. Course list**

For Undergraduate programs, the course list is to be found at <http://htqt.ftu.edu.vn/category/international-students/>. However, the list is tentatively scheduled. The official course list will be sent to students 2 months before classes start.

Exchange students are given access to all the courses available in the semester at Bachelor/Master level, as long as they do not have time table clashes. Classes can be cancelled due to insufficient number of students to maintain the class.

For Master programs, some courses taught by foreign professors from partner university are not available to exchange students. Detailed course list offered to exchange students will be sent to students 1 week ahead or latest at the beginning of each program.

**4. Requirements**

**Academic requirement**

Specific minimum GPA is not required. However, incoming students should be in good academic standing.

**Language requirement**

IELTS 5.5, TOEFL iBT 65 or equivalent

**ACADEMIC INFORMATION – SECOND CAMPUS IN HO CHI MINH CITY**

**5. Undergraduate Training Programs (taught in English)**

**ECONOMICS**

- International Business Economics – High quality Program

**INTERNATIONAL BUSINESS**

- Logistics & Supply Chain Management - High quality Program

**BUSINESS ADMINISTRATION**

- International Business Management – High quality Program

**BANKING & FINANCE**

- International Finance & Banking – High quality Program

**6. Graduate Training Programs (taught in English)**

**Master**

- Master of Business Administration with degree granted by University of Sunderland

**7. Course list**

For Undergraduate programs, the course list is to be found at <http://htgt.ftu.edu.vn/category/international-students/>. However, the list is tentatively scheduled. The official course list will be sent to students 2 months before classes start.

For Master programs, some courses taught by foreign professors from partner university are not available to exchange students. Detailed course list offered to exchange students will be sent to students 1 week ahead or latest at the beginning of each program.

**8. Requirements**

**Academic requirement**

Specific minimum GPA is not required. However, incoming students should be in good academic standing.

**Language requirement**

IELTS 5.5, TOEFL iBT 65 or equivalent

**FOR EXCHANGE STUDENTS (HEADQUARTER AND SECOND CAMPUS)**

<p><b>1. Nomination</b> (For nominated students)</p>	<p>All exchange students must be <b>nominated by their home university</b>. Nomination is to be received by FTU via this form: <a href="https://docs.google.com/forms/d/e/1FAIpQLSdt5nC_IUEImBYZstzBmWwsWexGJMo2rIOenFqX181MOTk67A/viewform">https://docs.google.com/forms/d/e/1FAIpQLSdt5nC_IUEImBYZstzBmWwsWexGJMo2rIOenFqX181MOTk67A/viewform</a></p> <p>For universities that have sent us email of nominations at <a href="mailto:inbound@ftu.edu">inbound@ftu.edu</a> or <a href="mailto:qhgt@ftu.edu.vn">qhgt@ftu.edu.vn</a> and received our email of confirmation, there is no need to fill in the form again.</p>
<p><b>2. Application</b></p>	<p><b>Fill in Application Form for incoming students:</b></p> <ul style="list-style-type: none"> <li>- Fill in the Application Form at <a href="https://form.jotform.com/222282073479055">https://form.jotform.com/222282073479055</a></li> <li>- Prepare necessary application documents and submit to <a href="mailto:inbound@ftu.edu.vn">inbound@ftu.edu.vn</a></li> </ul> <ol style="list-style-type: none"> <li>1. 01 copy of VALID passport (<i>Passport must be valid beyond student's period of stay in Vietnam. Coordinator please make sure the student have their passport renewed in case the passport expires</i>)</li> <li>2. 01 enrollment certificate issued by home university</li> <li>3. 01 general medical check-up (<i>issued by any hospital or clinic in your home country</i>) (<i>must be in English</i>)</li> <li>4. (<i>for nominated students</i>) 01 nomination letter by home university</li> <li>5. 01 photo of English Language Certificate (IELTS 5.5, TOEFL IBT 65 or equivalent) (<i>Student from English native speaking countries or studying in English taught programs in home university do not have to submit English certificate</i>).</li> </ol>
<p><b>3. Letter of Acceptance</b></p>	<p>Within 2 weeks after application forms are received processed, FIO will send the incoming students an acceptance letter and information of quarantine upon arrival in Vietnam via e- mail.</p>
<p><b>4. Financial Information</b></p>	<p><b>Paid to FTU</b> - International student fee of 3.000.000 VNĐ is to be paid upon arrival at FTU as regulated by the university.</p> <p><b>Others</b> Textbook, traveling cost, accommodation fee, daily living expenses and expenses for extra-curricular activities outside the program are covered by students.</p>
<p><b>5. Tuition fee (For free-movers)</b></p>	<p>Tuition fee is waived for nominated students from universities which have already signed the exchange agreements with FTU. Students from non-agreement universities or students that have exceeded the quota of students from universities with agreements shall pay tuition fee per credit to FTU according to the regulations of FTU. The number of credits per semester students can take depends largely on their ability to study, but the average should be 12 (equivalent to 4 modules). Tuition fee will be paid upon arrival.</p> <ol style="list-style-type: none"> <li><b>1. Normal programs taught in Vietnamese</b> 1.747.500 VNĐ/credit (equivalent to 75 USD/credit -&gt; 225 USD/course).</li> <li><b>2. High-quality program (taught in English)</b> 2.097.000 VNĐ/credit (equivalent to 90 USD/credit -&gt; 270 USD/course).</li> <li><b>3. Advanced program (taught in English)</b> 2.446.500 VNĐ/credit (equivalent to 105 USD/credit -&gt; 315 USD/course).</li> </ol>
<p><b>6. Housing</b></p>	<p>FTU does not offer accommodation for exchange students, however, a housing list will be provided to students for reference.</p>
<p><b>7. Visa</b></p>	<p>FTU will support you to get the visa one time before you arrive to study in Vietnam (single entry or multiple entry) and you have to enter Vietnam within the prescribed time. If you</p>

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	enter Vietnam earlier, you can still enter Vietnam but your visa will not be student visa and you will have to be responsible for all the issue relating.
<b>8. Academic transcript</b>	Transcripts will be sent directly to the coordinator mailing address (as provided in the nomination form) approximately three (03) months after completion of the program.

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